



Lincoln High School Theatre Department

Lincoln High School
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Director of Theatre: **Martin Jacobs**

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Dear Parents or Guardians of **THE WOMEN OF LOCKERBIE** Cast and Crew Members,

Congratulations on having your child chosen to participate in the Lincoln High School Theatre Department Production of THE WOMEN OF LOCKERBIE. It is going to be a fun show to work on and the final result should be quite entertaining. However, as you may have guessed, putting together a major production like this is a tremendous amount of work. We need all the help we can get to make this a successful production.

Furthermore, please be aware that being involved in a major production can be a huge time commitment. Generally, we rehearse from 4:00-7:00 daily during the early and middle rehearsal period. Near the end, it runs later and during production week, some of the rehearsals will run until 10:00 or 11:00. In addition, there are weekend rehearsals during the last month of the productions including one or two Sundays. Numerous absences from part of all of the production rehearsals will affect your students standing in the department. Additionally, after the Sunday performance, all of the students are required to attend strike, which can last three to five hours. Failure to attend the entire time can result in your child not being able to participate in other productions.

Additionally, you will need to fill out a health form for your student. Unfortunately during the move the health forms were accidentally thrown out and even if you filled out one for the musical, it will need to be done again. I want to apologize this, but it is impenitent we have that information, in case a health issue arises, and immediate steps need to be taken. This can be found on the website and you child will be given a hard copy at the first or second rehearsal. Please have that turned in by March 11th.

We need all the help we can get to make this a successful production. There is a “**Spring Season Orientation Meeting**” planned for Monday, March 4th from 6:30-7:30. At those meetings, I, along with the members of the Lincoln High School Theatre Boosters will inform you about all there is to know about the running of this show. At that meeting, we will discuss what needs to be done for this wonderful production and how you can contribute. If you do not attend this meeting, your student may run into problems because of important information that you may miss. Additionally, the Boosters will be meeting at 6:30 once a month usually the first Thursday of the month – next one March 14th. As a parent or guardian of a cast member, you should attend these meetings, since you are automatically a Theatre Booster.

Unfortunately, due to the previous years’ budget cuts, there have been a few changes in the way we run things. **A check for \$70 will be required from each student, written out to the “Lincoln Theatre Boosters.”** This check will cover food during production week, the cast part, tee-shirts and other production costs relating to your child. This check will be due on March 14th. You child is also expected to sell \$20 worth of ads for the program. The due date for that is 4/23/18. **If there is an issue with this requirement, please, let the boosters know in advance, to prevent your student from being removed from the production.**

If you have any questions feel free to contact the boosters (boosters@lincolnthatreboosters.org) or myself.

I realize that you may have a busy schedule, but as you know, every little bit helps. You may contact me at jacobs@lincolnk12.org.

Thank you for your time and effort,

Martin Jacobs
Director of High School Theatre